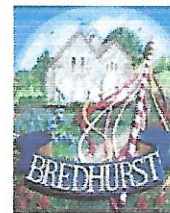


**BREDHURST PARISH COUNCIL**  
 Minutes of the Ordinary Parish Council Meeting  
 Blacksmiths Barn  
 Wednesday 2<sup>nd</sup> November 2022 at 6.30pm



**Present:** Cllr Vanessa Jones (Chair), Cllr Chantelle Goodwin-Sword (Vice-Chair), Cllr Steve Bowring, Cllr Dan Fifield and Cllr Richard Collins.  
 Steve Hill – Clerk & RFO.  
 Public – None.

**682. Apologies for Absence**

Cllr Claire Sharp – apologies accepted.

**683. Declarations of Interest**

Cllr Fifield declared an interest in 694b (ii) and left the room during the discussions.

**684. Minutes of 5<sup>th</sup> October 2022 Parish Council Meeting**

The minutes were agreed by Cllrs and signed by the Chair.

**685. Police Briefing**

No reported crimes.

**686. Matters Arising (for information only)**

**Action Points from 05-10-22**

Action Points	Actions	Clerk or Cllr	Completed or Agenda Item 02-11-22
AP1	To follow up the date for wet-pour repair	Clerk	Completed
AP2	Monitor play area on weekly basis & carry out minor repairs	Cllrs Bowring/Fifield	Completed
AP3	Inform Savills re outstanding balance	Cllr Jones	687b
AP4	Instruct Lucanus to proceed with VTA recommendations	Clerk	Completed
AP5	Instruct Lucanus to proceed with fencing quote	Cllr Jones	Completed
AP6	Obtain additional quotes for WC light motion sensor	Clerk	688b
AP7	Purchase "A" frame telescopic ladder for loft access	Clerk	Completed
AP8	Update Conditions of Hire document	Cllr Jones	Completed
AP9	Obtain quote to repair wall	Clerk	689
AP10	Return Village Show funds to Nichola Carr	Clerk	691c (i)

**687. Community Playing Field**

a. On receipt of 5 quotes, Cllrs **agreed** to use Playspaces to carry out the annual playground inspection.

**AP1: Clerk to inform contractor.**

b. BPC have suggested the outstanding balance of £570.90 be paid over the next three financial years.

Cllr Jones has emailed Savills. Awaiting response.

**AP2: Cllr Jones to follow up with Savills.**

**688. Blacksmiths Barn**

a. Go-ahead given for fencing and gravel boards. Work will be completed by end of November.

b. Cllrs **agreed** to the cheapest of 3 quotes to provide a motion sensor for WC light.

**AP3: Clerk to inform contractor.**

c. Cllrs **agreed** to the building insurance quote as recommended by The Waterhouse Group.

**AP4: Clerk to instruct The Waterhouse Group to proceed.**

d. Other Barn related issues discussed:

- i. Cllrs **agreed** the need to provide additional external lighting.  
**AP5: Clerk to request advice from electrician on external lighting options.**
- ii. The collection of the damaged garden bin by MBC has been outstanding for over 3 months.  
**AP6: Clerk to write letter of complaint to MBC.**
- iii. From 1<sup>st</sup> January, The Barn hire conditions will be changed to a minimum hire period of 1 hour with half hourly slots thereafter. There will no longer be free set-up/clear away periods.  
**AP7: Cllr Jones to update Condition of Hire document.**

**689. Village Maintenance**

The delivery driver has denied damaging the wall outside The Bell and has requested proof. BPC has sent CCTV footage of the lorry hitting the wall. No update available yet from the insurance company.

**690. Planning**

- a. Cllrs received an update regarding **Lidsing Garden Development / MBC's Local Plan.**
  - i. Further legal submissions were made to the Inspector on 20<sup>th</sup> September. The recommencement of the Examination in Public is scheduled for Monday 7<sup>th</sup> November with Lidsing to be heard on 22<sup>nd</sup> and 23<sup>rd</sup> November.
  - ii. Meetings between BPC/ALGD and our legal team will continue to take place prior to 22<sup>nd</sup> November Hearing.
  - iii. BPC/ALGD have had regular meetings with Lenham Parish Council and Save Our Heathlands.
  - iv. Recent comments submitted to the Inspector by KCC, the AONB Unit and others continue to highlight many areas of concern with the proposals for Lidsing.
  - v. MBC has issued a Design and Sustainability Development Document and comments are required by **5pm on 12<sup>th</sup> December**. This document is separate to the Local Plan Review which is currently under examination and is about design, sustainability, and biodiversity standards rather than about strategic site allocations, which is the purpose of the LPR. BPC will issue advice to residents and supporters wishing to comment and we urge as many as possible to respond.
- b. Other planning matters:  
None.

**691. Finance**

- a. Financial statement and bank reconciliation were **received and accepted**.

Account	Balance as of 31/10/22
Unity Trust Account	£38,630.27

- b. The following Payments made out of and at this meeting were **agreed**. Payments made by BACS unless specified otherwise.

**Payments made out of meeting**

Ref	Details	Amount	VAT*	Total	Auth
95	Clerks Salary	-	-	-	-
96	HMRC - PAYE	-	-	-	-
DD	Bytes Software Services Ltd - Oct 2022	8.77	1.75	10.52	DF & CGS
DD	Onecom - Oct 2022	29.46	5.89	35.35	DF & CGS
97	HMRC overdue payments Ref: 2304	0.20		0.20	DF & CGS
98	HMRC overdue payments Ref: 2306	0.20		0.20	DF & CGS

\* VAT to be reclaimed.

**Payments for authorising at meeting**

Ref	Details	Amount	VAT*	Total	Auth
99	Landmark Chambers - Ben Fullbrook	5250.00	1050.00	6300.00	DF & CGS
100	Rachel Ford - Gardening 8 hrs - Oct	200.00		200.00	DF & CGS
101	Rachel Ford - Plant Invoice - Oct	44.27		44.27	DF & CGS
102	Every Little Nook Cleaning - Oct	80.00		80.00	DF & CGS
103	Mike Sealey - Barn Grass Cutting - Oct	20.00		20.00	DF & CGS
104	Clerk - RBL Poppy Wreath	17.49	3.50	20.99	DF & CGS
105	Playspaces - Wet Pour + Swing Invoice	2152.55	430.52	2583.07	DF & CGS
106	Clerk - Multi-Purpose Telescopic A Frame Ladder	118.99	23.47	142.46	DF & CGS
107	James Carr - BPC Vegetation Maintenance	800.00		800.00	DF & CGS
108	Commercial/Landscape Services Oct 204830	345.83	69.17	415.00	DF & CGS
109	Clerk - Diall Inspection Light 12V	16.67	3.33	20.00	DF & CGS

\* VAT to be reclaimed / Cllrs Fifield and Goodwin-Sword **agreed** to authorise the above payments.

c. Other financial matters discussed:

- i. BPC's auditors advised that the Village Show funds be returned to a representative of the Village Show Committee. The Clerk is waiting for account details from Nichola Carr.  
**AP8: Clerk to follow up.**
- ii. Cllrs **agreed** to move printing cost from the Lidsing budget to the BPC printing budget.
- iii. Cllrs **agreed** to use CIL to part pay BPC vegetation costs.
- iv. Cllrs **agreed** to make available a maximum of £2000 from reserves towards Lidsing legal costs.

**692. Reports from Parish Councillors**

None received.

**693. Reports from Borough and County Councillors (if present)**

None received.

**694. Correspondence**

- a. An 11-year-old resident has organised a litter pick event for her school community project, 'Keeping Bredhurst Beautiful' to be held on 12<sup>th</sup> November meeting at Blacksmiths Barn at 1pm. Tea and cake will be served after the litter pick. Cllrs were very happy to support the event.
- b. To receive any other correspondence:
  - i. Neighbourhood Watch posters to be circulated. For more details, contact the Clerk.
  - ii. A letter of complaint to the Village Hall Chair has been copied to BPC regarding ongoing issues with hirers using the hall in Hurstwood Road inappropriately. Issues include inconsiderate parking, loud music, foul language, and the inability to contact the management of the hall at the time the problems were occurring. BPC noted the complaint.

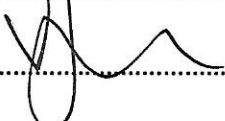
**695. Closed Session**

No item taken in Closed Session.

**696. Close of Meeting**

The meeting closed at 8.10pm.

**697. Date of Next Meeting – Wednesday 7<sup>th</sup> December 2022 at 6.30pm**

Signed.....

Date.....